

15 FAM 450 REQUIRED DOCUMENTATION

*(CT:OBO-1; 04-29-2005)
(Office of Origin: OBO)*

15 FAM 451 NATURE OF DOCUMENTATION

*(CT:OBO-1; 04-29-2005)
(Uniform State/USAID/Commerce/Agriculture/DIA)*

- a. Where local law does not require that the originals be retained by the foreign country, the post will send to the Bureau of Overseas Buildings Operations (OBO) or the Overseas Management Support Division in the Bureau for Management, USAID/Washington (USAID/W - M/OMS) the original title deeds with associated title surveys or plot plans (or the original crown leasehold titles with associated title surveys) plus one signed copy of each. Signed copies of these documents must be certified by the local recorder or registrar of land records. The post will send to OBO or USAID/W (M/OMS) copies of the following acquisition documents:
 - (1) Contracts of sale (purchase agreements);
 - (2) Exercised options to purchase real property (documentation with payment schedules included); and
 - (3) Affidavits of title (title searches).
- b. Where local law does require that the originals be retained by the foreign country, the post will send to OBO or USAID/W (M/OMS) two signed, certified copies of the title documents or title document equivalent that is recognized by the host-country's government and courts as having equal validity as to proof of U.S. Government ownership as would the original deed.
- c. Wherever possible, contracts and deeds shall be in the English language. If the local law requires these documents to be executed in the language of the country where the property is located, an accurate translation shall accompany each original and copy, signed by the translator with the translator's name typed below the signature.

15 FAM 452 DOCUMENT TRANSMITTAL

(CT:OBO-1; 04-29-2005)

(Uniform State/USAID/Commerce/Agriculture/DIA)

- a. The post will attach one certified copy of the expert's certificate required by 15 FAM 432.5 to the voucher for payment for the property and will retain one copy.
- b. The post will send to OBO or USAID/W (M/OMS) for review one copy of the signed written Boundary and Building Location Survey Report (see 15 FAM Exhibit 432.3), two prints of the survey drawings, and one copy of the engineer's survey certification. The post retains one copy of the report, the original tracing of the survey drawings, and the original of the engineer's survey certification.
- c. Mailing addresses are listed in 15 FAM 170; distribution of long-term lease (LTL) documents is covered in 15 FAM 350.

15 FAM 453 THROUGH 459 UNASSIGNED